



Darji Mitra Mandal of the UK

88 Queenborough Gardens, Ilford, Essex IG1 4RX. Tel: 07956 401 599

www.darjimandal.org.uk

Notice to the Members of DMM of the UK (DMMUK).

DMMUK 2024 ANNUAL GENERAL MEETING

Venue: **DARJI COMMUNITY HALL, 26 Oakthorpe Road, Palmers Green, N13 5JL**

The Mandal hereby gives notice that the next scheduled Annual General Meeting (AGM) will be held on **Sunday, 28th July 2024 at 3.00pm**. Invitation is **only open to Members** of DMMUK

The Agenda for the AGM:

1. Opening Prayer
2. The President's welcome
3. One Minute Silence
4. Approval of the Minutes of the last AGM held on Sunday, 2nd July 2023
5. The President's / Vice President address
6. The Secretary / Joint Secretary's report
7. The Treasurer's / Joint Treasurer- Financial Report
8. Website Update
9. Election of office bearers and Committee Members from 2024 to 2026 for posts: (a) President (b) Vice-President (c) Treasurer (f) Joint Treasurer (g) Secretary (h) Joint Secretary (i) Events Manager (h) Communications Manager (i) MC Members
10. Incoming President's Address
11. Appointment of Auditors
12. AOB
13. Thank You and Close

All Nomination Forms MUST be received by **the Secretary Mr Mahendra Kapadia** by **Sunday, 21st July 2024** by email to info@darjimandal.org.uk or by post to **47 Vista Drive Redbridge Ilford Essex IG4 5JF**.

All suggestions and Motions must be received by the secretary **before Sunday, 21st July 2024**

Please note: In the event of the meeting not having the required quorum, it will be adjourned for 30 minutes and will be reconvened when it will not be necessary to have quorum and will be conducted with those who are present

Kindly inform our secretary if you will be attending stating the number of people coming with you to the AGM

MANAGEMENT COMMITTEE (MC) MEMBER'S DECLARATION, RULES AND RESPONSIBILITIES:

- I am over 18 years old
- I am a fully paid member of Mandal
- I am not undischarged bankrupt
- I have not previously been removed from trusteeship of a charity by a court or charity commissioners
- I am not under disqualification order of the Company Directors Act 1986
- I am, in the light of the above, not disqualified by Charities Act 1993(section) from acting as a charity trustee
- I do not have any financial interest that conflict with those of **DMMUK** (either in person or through family or business connections) except those, which I have formally notified in a conflict of interest statement. I will specifically notify any such interest at any meeting where trustee is required to decide on the matter and not vote on it
- I have read the constitution of the Mandal and accept it fully
- I agree with the aims and objectives as set out in the constitution and **give my consent** to hold my information
- I **will attend MC meetings and take an active role** to help achieve our Mandal's objectives. If I am not able to do this for 3 consecutive months, then I will become a volunteer automatically and lose the right to continue as an MC member. The MC will consider this situation at that time and take appropriate action as necessary
- I will respect the confidentiality of the work and committee discussions of Mandal
- I understand that as a committee member the mandate lasts for 2 years and I will endeavour not to resign mid-term.
- As an MC Member, I will not bring the DMMUK into disrepute by my actions at any time during my time in the MC



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NOMINATION FOR ELECTION OF MEMBER TO MANAGEMENT COMMITTEE (MC) OF THE DMM OF THE UK (DMMUK)

I Propose for individual membership to the Management Committee of the DMMUK

in the role as

Please complete below in block capitals.

PROPOSER'S NAME: (must over 18 & be a paid member)	SECONDER'S NAME: (must be over 18 & a paid member)
Address:	Address:
Home Tel Number:	Home Tel Number:
Mobile Number:	Mobile Number:
Email:	Email:

Proposer's Signature: _____ Seconder's Signature: _____

ACCEPTANCE BY NOMINEE

I AM A MEMBER OF DMMUK AND AM PREPARED TO ACCEPT NOMINATION AS AN INDIVIDUAL MEMBER OF THE MANAGEMENT COMMITTEE OF THE DMMUK. I HAVE READ, UNDERSTOOD & AGREE WITH MEMBER'S DECLARATION, RULES AND RESPONSIBILITIES

NOMINEE'S NAME: (must be over 18 & a paid member)	I give my consent DMMUK to collect & keep my information
Address:	Date of Birth:
	Occupation:
	Home Tel Number:
Email:	Mobile Number:

I attach 2 proofs of ID (Passport photo page and a Utility Bill within last 3 months)

Nominee Signature: _____

Please return the completed Nomination Form together with 2 IDs to the Mandal Secretary by 28th JULY 2024 to: Mr Mahendra Kapadia, 47 Vista Drive Redbridge Ilford Essex IG4 5JF

Following rule and regulations will be applied in the preparation and the conduct of the election:

1. Voting power will be given only to those who are members of the DMMUK.
2. Chairperson has been given power to conduct the election.
3. Ballot paper will be issued when more than one candidate is proposed for each office bearers post.
4. If there is more than one candidate for the same office bearers then the candidates will be invited to the floor individually to state their case for election to the office.
5. Where there is only one candidate, he/she will be elected.
6. If there is no candidate for an office bearer post then nominations will be invited from the floor (only for that post) and this must be on an official nomination form.
7. Any defeated candidate has the right to stand for a vacant office bearer post or a committee member, provided there is no other candidate previously proposed.
8. Scrutinisers will count the ballot paper and the chair will then announce and declare elected candidate for the post.
9. To ensure that a cross (X) is put against the name of the candidate of their own choice (if crosses are placed on more than one candidate then the ballot will be considered void.
10. If any candidate wishes to withdraw their nomination they should do so prior to the start of the election.
11. A candidate nominated for more than one post who is only elected for one of this post is deemed to have withdrawn from the second post.
12. If there are three candidates for any post, which results in a tie between candidates this, will result in a further ballot.
13. In the event of a tie between any of positions the Chair will have the casting Vote.
14. Qualification - A paid member will have the right to stand for the office bearers post after serving as ordinary members of Community for one year.